

Trouble Receiving Big I Illinois Emails & Newsletters?

Big I Illinois uses a blast email system to send newsletters and bulk emails to members. Because it is sent in bulk, many email systems will send those emails into a spam filter.

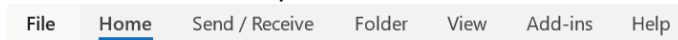
You have a few options, but essentially you want to make sure Big I Illinois emails are added to your safe senders list.

You can do this a few ways:

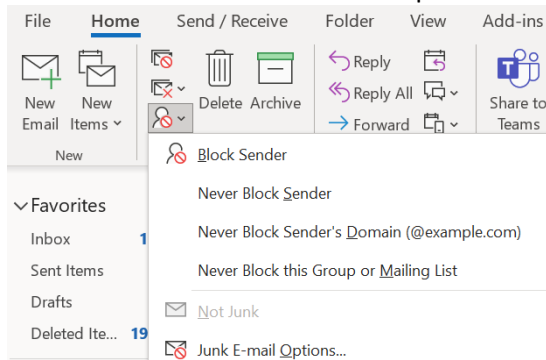
- 1) You can add `info@ilbigi.org` and/or `education@ilbigi.org` as contacts in your email box.
- 2) We recommend adding `@ilbigi.org` domain as a safe sender.

If you are an Outlook client, you can follow these steps. I

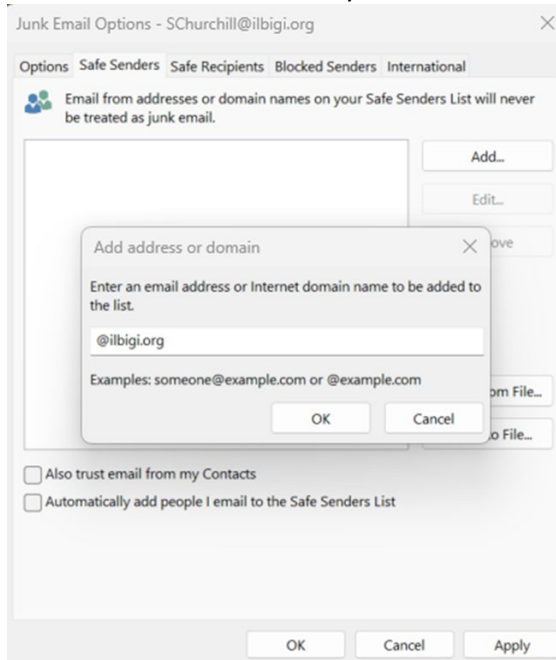
A) Go to the home tab in your email.



B) Select Junk and then Junk E-mail options from the drop-down.



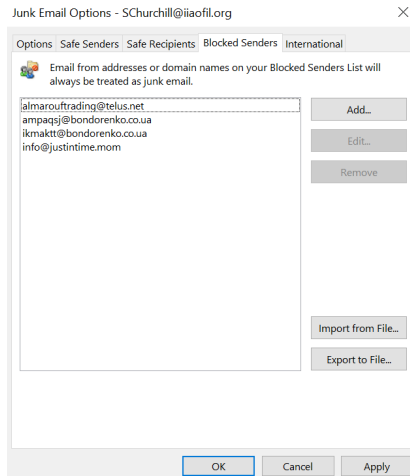
C) Under the Safe Senders Tab you will want to add `@ilbigi.org`.



D) Make sure to select Apply & then Ok to save the change.

Now all emails from `@ilbigi.org` should be delivered to your inbox.

While you are in there, you might want to check the tab under “Blocked Senders” just to make sure anything or anyone from @ilbigi.org is not listed.



The instructions and screen shots above are for Outlook users. However, most email systems have the same type of spam/junk filters, and instructions for allowing email addresses and domain names will be similar.

If you are still experiencing an issue, you can have your IT team add @ilbigi.org to the Global Address List (GAL) on your server.

If you are experiencing further issues, please reach out to the Big I Illinois staff for help.